

Chairperson: Supervisor Elizabeth Coggs, 278-4265
Clerk: Delores "Dee" Hervey, 278-4230
Research Analyst: Steve Cady, 278-4347

**SPECIAL MEETING OF THE
COMMITTEE ON FINANCE AND AUDIT
Wednesday, September 24 – 9:00 a.m.
Milwaukee County Courthouse - Room 201-B**

MINUTES

PRESENT: Supervisors Thomas, Mayo, Schmitt, Johnson, Jursik and Coggs (Chair)-6

EXCUSED: Supervisor West-1

SCHEDULED ITEMS:

1. 08-334 A. From Controller, 2008 Fiscal Report as of June 30, 2008. **(9/18/08 : Referred back to the Department of Administrative Services for a Corrective Action Plan)**

APPEARANCES:

Cynthia Archer, Director, Department of Administrative Services (DAS)
Steve Kreklow, Fiscal and Budget Administrator, DAS
George Torres, Director, Department of Public Works
Brian Dranzik, Fiscal and Policy Administrator, Department of Public Works
Jerome Heer, Director of Audits
Supervisor Gerry Broderick, 3rd District
William Domina, Corporation Counsel

Clarity was provided that only Agenda Item 1B would be considered in closed session.

Discussion ensued at length with questions and answers regarding the Corrective Action Plan submitted by the Department of Administrative Services (DAS).

Ms. Archer indicated that she was directed by the County Executive to immediately implement the 2008 Corrective Actions contained in the said Corrective Action Plan.

Discussions ensued on (1) pay increases and comparables and how they relate to the Corrective Action recommendations. (2) release of all temporary employees under contract effective Monday, September 22, 2008. (3) deficits and quarterly

SCHEDULED ITEMS (CONTINUED):

reports in various departments (4) what action, if any, can be taken by the County Board to Department heads who do not live within their respective budgets (5) the type of fiscal impact, if any, on the corrective action recommendations (6) energy use reduction (7) fleet adjustments (vehicle use) and (8) contingency fund use.

Supervisor Johnson requested a survey related to anticipated layoffs for the remainder of 2008. He indicated that he had previously requested this survey at the September 18, 2008 Finance and Audit Committee meeting.

In addition, he requested the number of contracted (temporary agencies) employees within the County System.

Ms. Archer stated that she would follow through on the survey on anticipated layoffs and the number of contracted (temporary agencies) employees within the County System.

Supervisor Broderick wanted to know who did not get raises or were eligible to receive one.

Chairperson Coggs requested that Ms. Archer prepare a report indicating who could have received a raise and did not and their current salary.

Supervisor Mayo requested that the Finance and Audit Committee be made aware of any waivers.

Supervisor Schmitt addressed the issue of contingency fund use. He also requested that DAS provide information on beginning and ending auto mileage.

ACTION BY: (Mayo) Receive and place on file all the reports presented to the Committee and that the Department of Administrative Services, provide monthly status reports on the results of the corrective action measures that have been implemented by the County Executive. Vote 6-0

AYES: Thomas, Mayo, Schmitt, Johnson, Jursik and Coggs (Chair)-6

NOES: None

EXCUSED: West-1

(CLOSED SESSION):

The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Sections 19.85(1)(c) for the purpose of discussing the following matter(s):

- B. From Director of Transportation and Public Works, submitting a report regarding the proposed layoff of three Fleet Maintenance positions.

SCHEDULED ITEMS (CONTINUED):

ACTION BY: (Thomas) Moved to go into closed session on the said item.

Vote 6-0

AYES: Thomas, Mayo, Schmitt, Johnson, Jursik and Coggs (Chair)-6

NOES: None

EXCUSED: West-1

The Committee did not reconvene into open session.

At the conclusion of the closed session, the Committee may reconvene in open session to take whatever action(s) it may deem necessary on the aforesaid matter(s).

STAFF PRESENT:

Jerome Heer, Director of Audits

Cynthia Archer, Director, Department of Administrative Services (DAS)

Steve Kreklow, Fiscal and Budget Administrator, DAS

William Domina, Corporation Counsel

George Torres, Director, Department of Public Works

Brian Dranzik, Fiscal and Policy Administrator, Department of Public Works

Steve Cady, County Board Fiscal and Budget Analyst

This meeting was recorded on a tape. Committee files contain copies of communications, reports and resolutions, which may be reviewed upon request to the Chief Committee Clerk. The official copy of these minutes, along with the audio recording of this meeting, are available in the County Board Committee Services Division.

Length of meeting: 9:00 a.m. to 11:30 a.m.

Adjourned,

Delores "Dee" Hervey

Chief Committee Clerk

DEADLINE

The deadline for items for the next regular meeting

(October 30, 2008)

is Tuesday, October 14, 2008.

All items for the agenda must be in the Committee Clerk's possession by the end of the business day on Tuesday, October 14, 2008.